

**COCHIN PORT AUTHORITY**  
**W/ISLAND, COCHIN – 682 009, KERALA STATE, INDIA**  
**Ph.No.0484-258-2113 Website : [www.cochinport.gov.in](http://www.cochinport.gov.in)**

**Engagement of Public Relations Consultant and Legal Associate**  
**for a period of 2(Two) years on Contract basis.**

Applications are invited from qualified candidates for engagement as Public Relations Consultant (1 No.) and Legal Associate (1 No.) on contract basis in Cochin Port Authority

| <b>Name of post</b>                        | <b>Particulars</b>  |
|--|---|
| Public Relations Consultant<br>1 Post - UR | <b>Consolidated Pay :-</b> Rs.60,000/-per month<br><br><b>Qualification :-</b><br>Degree in Public Relations/ Journalism/ Mass Communication/ Media Management/ Advertising or allied subjects from a recognised University/ Institution<br><br><b>OR</b><br>Any Degree from a recognized University and Diploma/PG Degree/ PG Diploma in Public Relations/Journalism/Mass Communication/ Media Management/ Advertising or allied subjects from a recognized University/ Institution.<br><br><b>Experience :-</b><br>A minimum of five years experience in office cadre in Public Relations work in Port/ Public Sector/Reputed Public Ltd. company /reputed private organisations.<br><br><b>Age limit :-</b> 40 years |
| Legal Associate<br>1 Post - UR             | <b>Consolidated Pay :-</b> Rs.50,000/- per month<br><br><b>Qualifications :-</b> 3 year/ 5 year Degree in Law from a recognised University<br><b>Experience :-</b> 5 years experience as a practicing advocate/ experience in dealing with legal matters and cases involving legal documents such as scrutiny of agreements, contracts and other such items.<br><br><b>Age limit :-</b> 35 years  |

Eligible candidates may send their application to the **Secretary, Cochin Port Authority, Willingdon Island, Cochin, Kerala, Pin-682 009** as per the proforma given below (**Annexure – I**) along with self attested copies of documents to prove date of birth, qualification, experience etc. duly superscribing the envelope as “Application for the Post of Public Relations Consultant” or “Application for the Post of Legal Associate”, as the case may be, latest by **27-12-2024**, which shall be the crucial date for determining the qualification, experience and age. The applications received after the last date or otherwise incomplete will not be considered.

Cochin Port reserves the right to shortlist the number of candidates for Test / interview out of eligible candidates based on the appropriate criteria.

The date and schedule of Test / interview, if any, will be intimated to the shortlisted applicants through **email ID only** provided in the applications by the candidates. For any enquiries, candidates may contact the Office of Secretary, Cochin Port Authority (Ph.No.0484-258-2113) during office hours (09:30 hrs to 17:30 hrs).

Candidates should also bring the original certificates and testimonials for verification at the time of Test / Interview.

Appointments will be purely on Contract basis for a period of 2 years and shall not confer any right for regular appointment.

Sd/-  
SECRETARY  
0484-258-2113

**APPLICATION FOR THE POST OF .....  
ON CONTRACT BASIS**

Passport size photo

1. Name in full (Block letters) :
2. Father's Name :
3. Age & Date of birth :
4. Gender :
5. Marital Status :
6. Religion & Caste :
7. Whether belongs to SC/ST/OBC/PwBD/EWS :
8. Address :
  
9. Phone No. :
10. E-mail ID. :
  
11. Educational Qualification :

| Sl. No. | Educational Qualification | University/Institution | Year & Month of Passing | Percentage of Marks/Grade | Remarks |
|---------|---------------------------|------------------------|-------------------------|---------------------------|---------|
|         |                           |                        |                         |                           |         |
|         |                           |                        |                         |                           |         |

\* Self attested copies of Mark list and Certificates to be attached.

12. Details of Experience :

| Sl. No. | Designation | Name of Organization | Whether Industrial/ Commercial/Govt. Undertaking | Period of service & nature of work carried out |
|---------|-------------|----------------------|--|--|
|         |             |                      |  |  |
|         |             |                      |  |  |

\* Self attested copies of experience certificate to be attached.

13. Languages known (a) spoken :  
(b) written :

14. Other Achievements, if any. :

I hereby declare that the information furnished is true, complete and correct to the best of my knowledge and belief and that nothing has been concealed and distorted. If at any point of time, I am found to have concealed or distorted any information or given any false statement, my application / appointment shall liable to be summarily rejected / terminated without notice or compensation.

Place :

Date :

(SIGNATURE OF THE APPLICANT)