

No. A9/DR/CI.I & II/2025-S

Dated : 21.01.2026

Recruitment to the class I posts in Cochin Port Authority by Direct Recruitment on regular basis.

Cochin Port Authority (CoPA), an autonomous body under the Ministry of Ports, Shipping and Waterways invites applications from eligible candidates for appointment to the following Class-I posts on regular basis by Direct Recruitment.

Prospective candidates have to apply online after carefully reading the detailed advertisement regarding the eligibility criteria, online registration processes, payment of prescribed application fee/intimation charges, selection process, issuance of call letters etc., and ensure that they fulfill the stipulated criteria and follow the prescribed processes.

Please note the Important Dates

Activity	Date
Online Registration & Fee Payment – Start date	21.01.2026
Online Registration & Fee Payment – Closing Date	23.02.2026 17.00 hrs

I. Eligibility Criteria

Post wise Vacancies, Reservation, Essential & other qualifications:

Sl.No	Name of the Post & Scale of pay	No. of vacancies & reservation category	Upper age limit	Educational qualifications & experience
1.	Marine Engineer Rs. 70000-200000 Category: Class I (Marine Department)	5 (1 ST, 2 SC, 2 UR)	40	<u>Essential :</u> 1. MOT 1 st Class Motor Certificate or Marine Engineer Officer Class I Certificate issued under Merchant Shipping Act, 1958 (44 of 1958). 2. One year post qualification experience as Chief Engineer/ 2 nd Engineer on board a foreign going ship
2.	Superintending Engineer (Civil) Rs. 60000-180000 Category: Class I (Civil Engineering Department)	1 UR	40	1. Degree or equivalent in Civil Engg. From a recognized University/Institution. 2. Nine years experience in executive cadre in Planning/ Construction/Design/Maintenance preferably of Port and Marine Structures in an Industrial/Commercial Govt. Undertaking

3.	Dy. Director (Research) Rs.50000-160000 Category: Class I (Research Division, GAD)	1 UR	35	<u>Essential</u> <ol style="list-style-type: none"> 1. Degree in Economics or Statistics or Mathematics from a recognized University/Institution 2. Five Years executive experience in Planning or in Collection, Compilation & Interpretation of data or in conducting field surveys, investigations etc. <u>Desirable</u> <ol style="list-style-type: none"> 1. PG Degree/ Diploma in Economics or Statistics or Mathematics or Operational Research and allied subjects from a recognized University/Institution. 2. Knowledge of computer operations
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- Abbreviations stand for : **UR** : Unreserved, **SC**: Scheduled Caste, **ST**: Scheduled Tribe
- In addition to Basic Pay, other allowances and benefits like VDA, accommodation /HRA, Cafeteria Allowance @ 35% of Basic Pay, Encashment of Earned Leave etc. would be admissible as per rules.
- **The crucial date for determining the eligibility shall be the 23.02.2026**

II. Method of Selection

The method of selection shall be by any of the following means :-

- A. Examination and Personal Interview
- B. Short listing of eligible candidates by ranking them based on the prescribed criteria and Personal Interview of the top ranked candidates (No examination).

The selection process details are mentioned below:

1. There shall be a personal interview for final selection to the notified posts.
2. Depending on the number of applications received, CoPA reserves the right to conduct an examination to shortlist suitable candidates to appear for a personal interview for further selection. The examination shall be either (i) a written test (objective/descriptive/both) or (ii) a combination of written test and/or Group Discussion and/or presentation. The weightage given for examination and interview for final selection shall be 85% & 15% respectively.

If the number of applications are less in number to not warrant an examination as deemed proper by CoPA for shortlisting, the candidates eligible as per this notification shall be ranked based on the following criteria fixed based on qualification and experience to shortlist the required candidates to appear for interview :-

Credentials	Marking
(A) EDUCATIONAL QUALIFICATION	
a. Essential Qualification prescribed	25 marks
b. Desirable qualification if provided in the recruitment criteria. If not, higher qualification in the relevant filed.	5 Marks
Maximum	30 marks

(B) EXPERIENCE	
a. Essential experience	50 marks
b. Additional experience over and above the essential experience	1 mark for every additional year of experience as prescribed, subject to a maximum of 5 marks
Maximum	55 marks
Total Marks for short listing eligible candidates (A+B)	85 marks

- The top candidates so ranked will be called for a personal interview and the final combined marks as above and that of Personal Interview (85 + 15 respectively) will be accounted to arrive at the final merit list.

4. Notwithstanding the criteria mentioned at para 3 above, CoPA reserves the right to conduct Group Discussion and/or Presentation as part of the personal Interview. In such case the marks allotted for Interview, including GD and/or Presentation, if any, shall be 15 marks. The final merit list will be prepared based on the criteria in the table above and the interview score, i.e., 85+15 =100.
5. Only those **provisionally short-listed** candidates who are meeting the notified eligibility shall be permitted to attend Group discussion/ Presentation/ Personal Interview, as the case may be.
6. The number of candidates to be called for interview shall be 6 to 12 times the number of vacancies to be filled, in cases where there will be no requirement of examination.
7. The number of candidates to be called for interview shall be upto 3 times the number of vacancies to be filled, in cases where there will be examination for short listing.
8. In case it is decided to conduct an examination, the details like the syllabus, date, time and venue etc will be published in the website of CoPA, atleast 10 days in advance. Further intimations regarding Group Discussion/Presentation/Interview as the case may be will be communicated through the registered email IDs.

III. Accounting of Experience to ascertain eligibility

1. Experience acquired after the date of passing/attaining of the qualification stipulated as per the notification shall only be considered.
2. Training period in any organisation shall not be counted as work experience, including the period of executive training, management training, apprentice training, advanced training or any other training.
3. Applicants who are presently working in any company (Private/ Public sector/ Govt.), in the absence of an experience certificate, should submit copy of Appointment / Offer letter issued by the company, latest Pay Slip / copy of last Pay drawn and CTC Certificate during the current financial year/IT Form-16 of the previous financial year as proof of work experience. For past employment, experience certificate indicating the date of joining as well as relieving should be submitted. In case of applicants working in private sector or contract rolls, document for CTC breakup clearly indicating the monthly, annual components, benefits and payslip should be submitted.
4. The applicants should submit all certificates to establish the experience claimed in their online application, failing which their candidature shall be cancelled and they shall not be considered for further selection.
5. Applicants who are Ex-servicemen should submit Discharge Certificate/ Book/ Pension Payment Order from the Armed Forces. Those ex-servicemen having Degree endorsed in their Discharge Certificate/ Book should have working experience in the relevant discipline in the Armed Forces. Such qualification acquired during service period shall also be considered for calculation of post qualification experience. Ex-servicemen claiming equivalency of Degree in discipline should produce the certificate of equivalency or endorsement in the Discharge certificate of the same with authority (refer order issued by the Govt. of India), should produce certificates indicating qualification and work experience in the relevant discipline in the Armed Forces, as proof of experience. They should produce experience certificate from the authorities concerned, failing which their candidature shall not be considered.

6. The experience certificate or any proof thereof shall clearly specify the nature of work performed and duties, responsibilities handled in the respective jobs. The candidature may be rejected if the period and nature of experience cannot be ascertained from the experience certificates/documents uploaded by the candidates.
7. CoPA reserves the right to call for any additional documentary evidence from applicants in support of educational qualification/ experience/ other notified eligibility requirements as indicated in their online application through the dedicated email ID of CoPA copa.career@cochinport.gov.in, and candidates shall provide the information/ replies to such queries only through the e-mail registered in the OAP. However, CoPA shall not be responsible for any delay/non-receipt of such e-mails within the stipulated date and time. Replies to any such queries received after the stipulated date and time shall not be considered, and no further correspondence shall be entertained in this regard.

IV. The notified Posts identified suitable for Persons with Benchmark disabilities as under:

Sl. No.	Name of the Post	Functional Requirement	Suitable Categories of Benchmark Disabilities identified for the Post
1.	Superintending Engineer (Civil)	S, ST, W, BN, MF, RW, SE, C	a) D, HH b) OA, OL, LC, Dw, AAV c) SLD, MI d) MD involving (a) to (c) above
2.	Dy. Director (Research)	S, ST, W, RW, SE, H, C, MF	a) B, LV b) D, HH c) OA, BA, OL, CP, LC, Dw, AAV d) SLD, MI e) MD involving (a) to (d) above

1. The candidates belonging to Person with Benchmark Disabilities as mentioned in the aforesaid table can only apply for the respective posts. Candidates with no other disabilities can apply for the posts.
2. Abbreviations :-

For Functional requirement :- S=Sitting, ST=Standing, W=Walking, BN=Bending, L=Lifting, KC=Kneeling & Crouching, JU=Jumping, CRL= Crawling, CL=Climbing, PP=Pulling & Pushing, MF=Manipulation with Fingers, RW=Reading & Writing, SE=Seeing, H=Hearing, C=Communication

For category of Benchmark Disabilities :- B=Blind, LV= Low Vision, D=Deaf, HH=Hard of Hearing, OA= One Arm, OL=One Leg, BA = Both Arms, BL= Both Legs, OAL = One Arm & One Leg, BLOA = Both Leg & One Arm, BLA = Both Legs Arms, CP= Cerebral Palsy, LC = Leprosy Cured, Dw = Dwarfism, AAV = Acid Attack Victims, MDy = Muscular Dystrophy, ASD – Autism Spectrum Disorder (M=Mild, MoD = Moderate), ID = Intellectual Disability, SLD = Specific Learning Disability, MI = Mental Illness, MD = Multiple Disabilities

3. Age relaxation of 10 years will be applicable for Persons with Benchmark Disabilities (PwBD) for the identified categories as mentioned above.
4. The guidelines for PwBD for using scribes, will be as per the guidelines/instructions of the Government of India, as applicable.
5. The positions may require mandatory outdoor work involving significant physical effort. Candidates with benchmark disability (PwBD) shall be considered for appointment only after being assessed by the Medical Board constituted by CoPA. The Board will evaluate both their medical fitness and their ability to meet the prescribed physical requirements as specified above. Only those PwBD candidates who are declared fit by the Medical Board on both these aspects shall be considered for appointment.
6. These guidelines are subject to change in terms of GOI guidelines/ clarifications, if any, from time to time.

V. General Instructions

1. The number of posts mentioned above is provisional/indicative. CoPA reserves the right to increase / decrease the number of vacancies or not to fill up the vacancy or cancel the recruitment process, as per its requirement. Filling up of the notified vacancies shall be subject to the suitability of candidates and job requirements. CoPA reserves the right to restrict/ alter/cancel/modify the recruitment process, if required, without notice or assigning any reasons thereof.
2. All candidates must possess valid mark sheets, certificates, degrees, diplomas or membership documents proving their qualification and experience as on the closing date of this notification.
3. CoPA reserves the right to scrutinize applications for the posts and prepare provisional shortlist of candidates based on meeting eligibility requirements ascertained through the certificates/documents submitted by them in their application.
4. CoPA also reserves the right to fix qualifying cut-off marks and limit the number of candidates for shortlisting, as deemed necessary.
5. Employees of Major Port Authorities of India possessing prescribed qualification and experience may also apply; provided that the age limit in such cases shall not exceed fifty five years.
6. Orders issued by the Central Government in favour of ex-servicemen with respect to age relaxation as applicable, will apply for the posts identified suitable.
7. SC /ST candidates are eligible for an age relaxation of 5 years in the upper age limit for the posts reserved for SC/ST. However, SC, ST or OBC candidates applying against Unreserved (UR) category posts will not be eligible for age relaxation benefits.
8. Candidates seeking age relaxation will be required to upload the copies of necessary certificate(s) and produce the original certificate(s) for verification at any stage of the recruitment as may be required by CoPA.
9. Eligible and willing candidates have to submit applications through the online application portal(OAP) in the link https://career.itild.in/careers_cochin_port/login_form.php?id=MTk= . The online application facility is available from 21.01.2026 to 23.02.2026. This online application process is the only valid method. No other application modes will be accepted. [Click Here to apply](#)
10. Candidates are advised to regularly check the career page of CoPA website www.cochinport.gov.in for any updates regarding the selection process. CoPA shall not be responsible for any omission on part of the candidates to keep themselves informed of the updates provided through the website.
11. The application processing fee shall be Rs.400/-. The candidates will have to bear any additional payment gateway/bank charges for making the application processing fee.
12. Candidates should fill the online application carefully. No changes/modifications are allowed after submission. A candidate shall submit only one application. Submission of multiple applications shall entail rejection of all such applications. Candidates are advised to ensure that they make the final submission of the application in the online portal after filling all the necessary details and making payment.
13. The candidates shall make accurate data entries in the required fields in the OAP.
14. The applicants are required to fill in the exact percentage of marks scored by them in the qualifying examination in the online application submitted for the posts. Some Universities/Institutes /Examination Boards do not award Class or Percentage of marks and allot Aggregate Grade Points (e.g. CGPA/OGPA/CPI, etc.). In case University/Institute/ Examination Board defines criteria for conversion of Aggregate Grade Point into Class and/or percentage of marks, the same shall be accepted. The candidate may also produce the percentage conversion certificate issued by the University. However, where the University/ Institute/Examination Board does not define criteria or provide percentage conversion certificate for conversion of Aggregate Grade Point into Class and/or percentage of marks, the Aggregate Grade Points may be multiplied by 10 to get the required percentage of marks.
15. While applying for the post, the applicant should ensure that he/she fulfils the eligibility and other norms mentioned above **as on the crucial date for determining the eligibility** indicated above.

Original Certificates of the short-listed candidates shall be verified at the time of joining or at any other stage as decided by CoPA. Candidature is **purely provisional** subject to verification of original certificates in proof of age, qualification, experience, caste, medical fitness etc. and meeting the notified eligibility requirements. In case, it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and /or that he/she has furnished any incorrect/false information or has suppressed any material fact(s) or fail to produce certificates in original, his/her candidature will stand rejected. If any of the above shortcoming(s) is/are detected even after appointment, his/her services are liable to be terminated without any notice.

16. No correspondence regarding the rejection of application in case of ineligibility shall be entertained.
17. The mere fact that a candidate has submitted the application against the advertisement would not bestow upon him/her the right to be considered for the selection process. Submission of an application shall be considered as unconditional acceptance of all terms and conditions of this vacancy notification by the applicant.
18. It is advised that the Employees working in Central or State Government/Semi-Govt. Autonomous Bodies/CPSEs shall get approval from their competent authority to apply. They shall be required to submit No Objection Certificate, if selected/shortlisted.
19. No communication regarding the recruitment shall be sent by post. The intimations regarding test/interview/shortlisting or any relevant communication to candidates shall only be through email registered by the candidate in the online recruitment portal. General information/notices to the candidates/announcements etc. shall be through the official website updates/OAP.
20. Any legal proceedings in respect of any claim or dispute arising out of this advertisement and/or an application in response thereto and selection process thereafter can be instituted only in the competent Courts/ Forums at Cochin, which shall have the sole and exclusive jurisdiction.
21. In cases of any clarifications regarding the aspects not mentioned in this notification, the rules and regulations regarding recruitment as applicable to CoPA shall apply.
22. Any amendment, modification or addition to this advertisement shall be published in the official website of CoPA only. For any further clarification related to the advertisement and the recruitment, the candidates may contact us via e-mail copa.career@cochinport.gov.in or in the Landline Number 04842582113 during Monday to Friday (except holidays) from 10.00 a.m. to 5.00 p.m.
23. CANVASSING IN ANY FORM WILL ENTAIL DISQUALIFICATION OF CANDIDATURE.
24. Candidates are advised to complete their online application process well in advance to avoid any difficulties due to internet traffic surges towards the closing date. Those who apply on the last date of application may not get any troubleshooting assistance / technical support in the application portal by email/phone after 1600 hrs. on the last date of application.

Sd/-
Senior Deputy Secretary

GUIDELINES FOR PAYMENT OF APPLICATION FEE ONLINE

To make the online payment for application processing fee,
the candidates may follow the steps below :-

1. The Candidates can directly go to the website of State Bank Collect with the link <https://www.onlinesbi.sbi/sbicollect/icollecthome.htm>. In the page of SB collect, click on the menu '**Govt. Departments**'. Select the option 'Cochin Port Trust' from the dropdown menu


OR

click on the direct link provided to make payment through "**Payment details**" window in the application portal .

2. In the payment category select "**Application Fee – Marine Engineer or Accounts Officer Gr.I**".

The screenshot displays the SB Collect payment interface. At the top, a horizontal progress bar shows five steps: 'Select Payee' (completed with a green checkmark), 'Enter Payment Details' (current step with a blue circle), 'Verify Payment Details', 'Complete Payment', and 'Print Receipt'. Below this, the header identifies the entity as 'COCHIN PORT TRUST' with its address: 'COCHIN PORT TRUST, WILLINGDON ISLAND, COCHIN, COCHIN-682009'. The main section is titled 'Enter Payment Details' and features a 'Payment Category' dropdown menu. The dropdown is open, showing options: '--Select any Category--', 'Earnest Money Deposit (EMD)', 'Wharf Entry Pass', and 'Application Fee - Law Officer Gr.I' (which is highlighted in blue). A yellow 'Back' button is positioned to the right of the dropdown. The footer contains the copyright notice '© State Bank of India' and links for 'Privacy Statement', 'Disclosures', and 'Terms of Use'.

3. The candidates should fill in “**Application reference No.**” received at the time of basic registration.
4. Fill in “**Remarks**” if any and enter the mandatory details.

 **COCHIN PORT TRUST** | COCHIN PORT TRUST,WILLINGDON ISLAND,COCHIN, , COCHIN-682009

Enter Payment Details

Payment Category *

Application Fee - Law Officer Gr.I

Application Reference No. *

CP/2024/APPLNO-XXX

Application Fee *

400
Fixed:Rs.400

Remarks :

XXXXXXXXXX

5. Click on the check box for agreeing the Terms and conditions and enter Captcha.

Enter Your Details

☒ Individual ☐ Organisation / Corporate

Name *

XXXXXXXXXX

Date of Birth *

[dd/mm/yyyy]

Mobile No *

XXXXXXXXXX

Email ID :

XXXXXXXXXX@gmail.com

On successful completion of payment,you will receive the transaction reference number on this mobile number

On successful completion of payment, you will receive the transaction reference number on this email ID



☒ I have read and agreed to the [Terms & Conditions](#)

Enter the text as shown in the image *

fxf37

Select one of the Captcha options *

☒ Image Captcha ☐ Audio Captcha

6. Make the payment through various payment modes provided viz. Net banking, Card payment or other payment mode.

The screenshot displays a payment gateway interface. At the top, a progress bar shows five steps: 'Select Payee' (completed), 'Enter Payment Details' (completed), 'Verify Payment Details' (completed), 'Complete Payment' (current step, indicated by a blue circle), and 'Print Receipt' (indicated by a dashed line and a circle). Below the progress bar, the interface is divided into three main sections:

- Net Banking:** Contains two options: 'State Bank of India' (Bank Charges: 11.8) and 'Other Banks Internet Banking' (Bank Charges: 11.7). Both have a 'Click Here' button.
- Card Payments:** Includes a note: 'This payment mode is not available between 23:30 hours IST and 00:30 hours IST'. It features three options: 'Rupee Debit Cards' (Bank Charges: 0.0), 'Credit Cards' (Bank Charges: 12.98), and 'Prepaid Cards (Indi Rupee PPC)' (Bank Charges: 12.98). Each has a 'Click Here' button.
- Other Payment Modes:** Includes three options: 'Branch' (Bank Charges: 55.0), 'NEFT/RTGS' (Bank Charges: 15.0), and 'UPI' (Bank Charges: 0.0). The UPI option has a note: 'UPI is not available between 23:30 hours IST and 00:30 hours IST'. Each has a 'Click Here' button.

7. After making the payment, download the payment receipt, which shall be uploaded in the application portal in the “**Payment details**” window.

e-Receipt for State Bank Collect Payment



COCHIN PORT TRUST

COCHIN PORT TRUST,WILLINGDON ISLAND,COCHIN, , COCHIN-682009
Date: 12-Nov-2024

SBCollect Reference Number :	DUN	Category :	Application Fee - Law Officer Gr.I
Amount :	₹400		
Application Reference No. :	CP/2024/APPLNO-		
Application Fee :	400		
Transaction charge :	0.00		
Total Amount (In Figures) :	400.00	Total Amount (In words) :	Rupees Four Hundred Only
Remarks :	Application fee in respect of	Notification 1:	
Notification 2:			