



Memo.no.DHFWS-II/2025/HR/ 907

Dated: 18.09.2025

NOTIFICATION

(Contractual Recruitment under NHM/15th FC)

Birbhum District Health & Family Welfare Samiti will engage personnel for various positions as listed below under **National urban Health Mission or XV Finance Commission**. Department of Health and Family Welfare, Government of West Bengal purely on **contractual basis**.

The applicant must be a permanent resident of West Bengal and must have knowledge of local languages.

Eligible candidates should apply online in the prescribed format as given in Department's Website from **11 am of 18th September, 2025 to 18th October 2025** for the mentioned positions.

Only online applications will be accepted. Application fees of ₹100/- for General candidates and ₹50/- for Reserved Category candidates have to be deposited through on-line mode only. The amount is non-refundable (Details of on-line mode, payment details and important dates are given in General Information point no. 11 & 12)

All the essential criteria must be completed on or before the last date of online application

A	Name of the post		Block Data Manager (XVFC)
	Number of post & Category		1 (ST) as per existing vacancy
	Place of posting		Block Public Health Unit (BPHU)
	Remuneration		22000.00 per month Consolidated
	Age as on 1 st January 2022		Minimum 21 years and Maximum 40 years
	Education Qualification		a) Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application and from Govt. Registered Institution. b) Working Knowledge of computer with operating knowledge of MS Word, MS excel, MS Power Point, MS Access and Internet c) Minimum 3 years' Experience in Government Sector or 5 years' experience in Private Sector in Data recording and Data analysis.
	Scale of Scoring:		As annexed -I
	Short listing method		1:5 candidates will be called for Computer test and Interview

Notes :-

- All qualification for the above-mentioned position must be from recognized institute/University
- Experience will be calculated after completion of required qualification
- Relaxation for age will be given for reserved category candidates as per Govt. Norms
- Only shortlisted candidates based on the academic qualification will be called for interview or computer test.
- Panel will be valid for upto 1 year from the date of approval of panel.

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18.9.2025



GOVERNMENT OF WEST BENGAL
OFFICE OF THE CHIEF MEDICAL OFFICER OF HEALTH
& SECRETARY, DISTRICT HEALTH & FAMILY WELFARE SAMITY
NATIONAL HEALTH MISSION, BIRBHUM
OLD OUTDOOR CAMPUS, SURI
Cont. number : 8927806709 (Call & whatsapp)
EMAIL: cmohbirbhum@gmail.com



General Information for the Applicants/Candidates

16. Only online applications will be accepted. Application forms not properly filled in or incomplete **Application forms are liable to be cancelled.** If the online application details submitted by the applicant differ with the original testimonials, that application shall be liable to be cancelled.
17. If proper signature and photograph are not uploaded at the time of online application that application shall also be liable to be cancelled.
18. Essential Criteria mentioned are the minimum and mere possession of the same does not entitle the candidate to claim selection. **All the essential criteria must be completed on or before the last date of online application.**
19. Experience will be calculated after obtaining the required essential academic qualification for the above mentioned position, till the last date of online application.
20. Caste Certificate issued on or before the last date of online application, by the competent authorities of West Bengal only will be accepted.
21. In case of PWD candidates, Disability Certificate issued on or before the last date of online application, by the competent authorities of West Bengal only, will be accepted.
22. Hard copy/print copy of the online registration form may be downloaded from the link <http://hr.wbhealth.gov.in;8888/Index.aspx>->"Application Print" and should be retained by all the applicants for document verification purpose. Without registration form, candidates will not be entertained for original testimonials verification by the authority. No need to send Hard copy/print copy of the online registration form by post.
23. On-line registration No. should be retained by all applicants for future reference. Employer is not liable to give any information regarding the on-line registration no. in future.
24. A candidate claiming to be S.C./S.T./O.B.C/EWS. must have a certificate in support of his/her claim from a competent authority of West Bengal.
 No claim for being a member of the SC, ST and OBC, or a person with Disability shall be entertained after submission of the application.

The eligibility of a candidate for applying as Other Backward Classes (Category-A and Category-B), shall be guided by the following Notifications and any other subsequent Notifications if issued, by Backward Classes Welfare Department, Government of West Bengal, till the last date of submission of Online Application for this advertisement.

SI No	Notification No & Date
1	917-BCW/MR-33/2025, Dated 8 th May, 2025
2	1056-BCW/MR-33/2025 (Pt. I), Dated the 27 th May, 2025
3	1057-BCW/MR-38/2025, Dated the 27 th May, 2025
4	1106-BCW/MR-33/2025, Dated 3 rd June 2025

20.9.2024



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5	1107-BCW/MR-38/2025, Dated the 3 rd June, 2025
6	912/Secy/BCW, Dated 13.06.2025

However, the operation of the above-mentioned Notifications will be subject to outcome of pending legal proceedings in the competent Court of Law and DH & FW Samiti shall abide by such order, if any, arising out of such legal proceedings.

25. Marking after rounding off up to 2 decimal points will be considered.

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| 26. i) Start date of Application | : From 11 a.m. of 18 th September, 2025 |
| ii) Last date of Registration | : Midnight of 16 th October, 2025 |
| iii) Last date of Submission of application Fees | : Midnight of 16 th October, 2025 |
| iv) Last date of full Submission of form | : Midnight of 18 th October, 2025 |

27. The online deposition of application fees can be done through net banking or credit/debit card system through an online interface. If the payment is successful, the candidate will be immediately reverted back to the link for final submission of the application form by using the application id already received at the time of Registration. Please do not deposit fee more than one time.

28. The candidates, if found ineligible/absent at any stage of recruitment process, will not be called for the subsequent stages of the selection process.

29. The decision of the competent authorities regarding the recruitment is final.

30. The competent authorities may cancel the recruitment process at any stage of the selection process.

Applicants are requested to visit www.wbhealth.gov.in at the link "On-line Recruitment" for on-line applications and link "Recruitment" for information/instruction issued from time to time.

If any quarries please contact through e mail :- hrcellbirbhum@gmail.com

Handwritten signature and date: 18.9.2025

Chief Medical Officer of Health
Birbhum

Memo.no.DHFWS-II/2025/HR/ 907/1(19)

Handwritten signature and date: 18/09/25

Dated: 18.09.2025

Copy forwarded for information to:-

1. The Sabhadhipati, Birbhum Zilla Parishad
2. The Mission Director, NHM, Swasthya Bhavan, Kolkata
3. The Executive Director, WBSHFWS
4. The Director of Health Services, Govt of West Bengal, Swasthya Bhavan, Kolkata
5. The Special Secretary, Swasthya Bhavan, Kolkata
6. The AMD (NHM) Swasthya Bhavan, Kolkata
7. The Programme Officer, National Mental Health Programme, Swasthya Bhavan, Kolkata
8. The District Magistrate, Birbhum
9. The Chairman of Suri/Bolpur/Dubrajpur/Sainthia Municipality
10. The STO, Swasthya Bhavan, Kolkata
11. The PO NHM-I, Swasthya Bhavan, Kolkata



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12. The Addl District Magistrate, (Gen), Birbhum
13. The SDO Suri/Bolpur/Rampurhat Sub division.
14. The Dy.CMOH-I/II/III/ DMCHO/ZLO/ DTO/DPHNO Birbhum
15. The ACMOH all
16. The HR Cell, State Health & Family Welfare Samity, Kolkata -91
17. The DiO, NIC – with the request to publish advertisement in the official webpage of Birbhum
18. IT Specialist, Dept. of Health and Family Welfare, Swasthya Bhavan, Kolkata-91 – he is requested to publish this advertisement in the wbhealth.gov.in website.
19. The DPMU Section for overall management of recruitment process.

18.11.24
Chief Medical Officer of Health
Birbhum

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18/9/25

Terms of Reference (ToR) for different position under XV FC Commission for Block Public Health Unit

Sl.	Name of the position	Age Limit (as on 1st January)	Essential Criteria	Desirable Criteria	Place of Posting	Monthly Consolidated Remuneration
1	Block Epidemiologist	Minimum 21 Years and Maximum 40 years	a) M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUHS with MPH b) Proficiency in advance MS Office	a) Ph.D./M.Phil. B) Experience in Public Health	Block Public Health Unit	₹ 35,000/-
2	Block Public Health Manager	Minimum 21 Years and Maximum 40 years	a) B.Sc. in Life Science with Post Graduate Degree /Diploma in Management b) Proficiency in advance MS Office	a) M.Sc. in Life Science. B) Experience in Public Health	Block Public Health Unit	₹ 35,000/-
3	Laboratory Technician	Minimum 19 years and Maximum 40 years	i) Passed Class 12 with Physics, Chemistry & Mathematics/Biological Science ii) Diploma in Medical Laboratory Technology from any Institution recognised by the Govt of WB or Diploma in Laboratory Techniques (DLT) from School of Tropical Medicine	2 years post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act.	Block Public Health Laboratory and Block Public Health Unit	₹ 22,000/-
4	Block Data Manager	Minimum 21 years maximum 40 years	1. Graduate from any recognized university and have completed at least 1 year Diploma course in Computer Application from Govt. registered Institution. 2. Working Knowledge of computers with operating knowledge of MS Word, MS Excel, MS Power Point, MS Access and Internet. 3. Minimum 3 years experience in Government Sector or 5 years experience in Private Sector in data recording and data analysis.	NA	Block HMIS Unit	₹ 22,000/-

Note: Essential qualification degree through Distant Learning Course or from any Open University will not be entertained

Scale of Scoring for HR of Block Public Health unit

Sl.	Name of the position	Particulars	Max. Marks	Remarks
1	Block Epidemiologist	M.Sc. in Life Science/ Epidemiology OR BAMS/BHMS/BUMS with MPH Ph.D/ M.Phil.	50	(Proportionate marking)
		Experience in Public Health	10	(Additional marks)
		Computer test	20	@2 marks for each completed years of post qualification experience upto maximum of 5 years
		Interview	10	Qualifying Marks for Computer Test is 50%.
		Total	100	
Sl.	Name of the position	Particulars	Max. Marks	Remarks
2	Block Public Health Manager	a) B.Sc. in Life Science	40	(Proportionate marking)
		Post Graduate Degree /Post Graduate Diploma	10	(Additional marks): PG Degree -10 / PG diploma - 5
		M.Sc. Life Science	10	(Additional Marks)
		Experience in Public Health	10	@2 marks for each completed years of post qualification experience upto maximum of 5 years
		Computer test	20	Qualifying Marks for Computer Test is 50%.
		Interview	10	
		Total	100	
Sl.	Name of the position	Particulars	Max. Marks	Remarks
3	Laboratory Technician	Class 12	15	(Proportionate marking)
		DMLT / (DLT) from STM	25	(Proportionate marking)
		Post qualification experience in any Laboratory of Government Institutions or Private Institutions licensed under Clinical Establishment Act	10	Marks on experience will be awarded proportionately to the number of years upto 5 years @ 2 marks for each year in Govt Sector (Health) and @ 1 mark for each year in Private Sector (Health)
		Total	50	