

Centre for Distance and Online Education
Aligarh Muslim University, Aligarh
Advertisement No. 01/CDOE/2025/NT dated 01.12.2025

Applications on the prescribed form are invited for the temporary appointment of **fixed salary of Rs. 8,000/- per month in the Centre for Distance and Online Education, AMU, Aligarh**. The appointment will be purely temporary for a period of 06 months (extendable) and liable to termination at any time without any notice or assignment of any reason.

S.No.	Name of post	Age limit	No. of Post
1.	Fixed Salary Worker (Rs. 8000/- per month)	18 years to 25 years (should not have attained 25 years on or before 01-12-2025)	01 (One)

Essential Qualification:

- **High School / Secondary School Certificate (SSC)**

Job Responsibilities:


1. Cleaning: Sweeping, mopping, and dusting in office area.
2. Sanitization: Disinfecting toilets.
3. Hygiene Maintenance: Ensuring cleanliness in office building.
4. Reporting: Informing authorities of cleanliness issues.
5. Any other work as per order of the undersigned.

How to Apply:

Eligible candidates may submit their application form with relevant documents (Educational Certificates, Age Proof, and experience certificate(s), if any, in the Office of the Centre for Distance and Online Education, Aligarh Muslim University, Aligarh during working hours, on or before **15th December, 2025 till 04.00 p.m.**

Important Instructions(s):

1. Incomplete application forms in any respect will not be entertained.
2. Candidates are required to bring all related documents in original along with a valid ID. Proof at the time of communicative / interactive test.
3. No TA/DA will be provided to the candidate(s).
4. Candidate must attach a detailed CV.
5. List of shortlisted candidates for Communication / Interactive session will be display on the website of the Centre for Distance and Online Education AMU, Aligarh (<https://www.cdоеamu.ac.in/notice-board>).
6. Communication / Interactive session of all shortlisted candidates will be held in the Office of the Centre for Distance and Online Education, Aligarh Muslim University, Aligarh. on **22nd December, 2025 (Monday) at 11:00 A.M.**


(Prof. Md. Nafees Ahmad Ansari)
Director
Director/ निदेशक
Centre for Distance and Online Education
दूरस्थ एवं ऑनलाइन शिक्षा केन्द्र
A.M.U., Aligarh/ए.एम.यू. अलीगढ़

D.No.857/CDOE

Dated: 01.12.2025

Distribution:

1. JR/AR(Admin-NT), AMU, Aligarh.
2. A.R to Vice Chancellor for kind information.
3. PS to Registrar.
4. Notice Board of Centre for Distance and Online Education, AMU & on www.cdоеamu.ac.in.

CENTRE FOR DISTANCE AND ONLINE EDUCATION, AMU, ALIGARH

APPLICATION FORM

(ADVERTISEMENT NO. 01/CDOE/2025/NT dated 01.12.2025)

1. Vacancy applied for: **Fixed Salary Worker (Rs. 8000/- per month)**
2. Full Name of candidate:
(in capital letters)
3. Father's Name:
4. Mother's Name:
5. Gender:
6. Age (in years).....
7. Date of Birth:
8. Address:
.....
.....
9. Mobile No.: 1. 2.
10. Email:

Please paste a recent
self-attested
passport size, color
photograph

11. Educational Qualifications:

S. No.	Examination Passed	Institutional /University & Board	Year	%	Division	Subjects
1.						
2.						

Signature of Candidate: Place: Date:

Note: Kindly attach photo copy of all the relevant documents mentioned the advertisement.