

Residential Coaching Academy (RCA) Aligarh Muslim University, Aligarh

Local Advertisement for Assistant Professor (Contractual) No. 01/2025 dated 13.6.2025

Online applications on prescribed form are invited for the appointment of Two (One reserved for woman) Assistant Professors (Contractual) in Residential Coaching Academy, AMU, Aligarh on the terms and conditions as approved by the University for such appointments. The appointment will be purely temporary for one year or till the tenure of RCA exists, whichever is earlier and liable for termination at any time without notice or assignment of reason. The salary of the Assistant professors (Contractual) will be disbursed only after the arrival of the grant from the UGC.

Post(s)	Last Date of Online Submission	Last Date of printed PDF copy Submission	Venue, Date & Time of Interview
02 Assistant Professor (Contractual) (One reserved for woman)	26 th June, 2025	3 rd July, 2025	Residential Coaching Academy, 10 th July 2025, 10:30am onwards

Eligibility A OR B

(A)

(i) A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/relevant/allied subject from an Indian University, or an equivalent degree from an accredited foreign university.

(ii) Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SLET/SET or who have been awarded a Ph.D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be, are exempted from NET/SLET/SET:

Provided, the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances/Bye-laws/Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/SLET/SET for recruitment and appointment of Assistant Professor or equivalent positions in the University subject to the fulfillment of the following conditions:

- (a) The Ph.D. degree of the candidate has been awarded in a regular mode;
- (b) The Ph.D. thesis has been evaluated by at least two external examiners;
- (c) An open Ph.D. viva voce of the candidate has been conducted;
- (d) The Candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal;
- (e) The candidate has presented at least two papers based on his/her Ph.D. work in conferences/seminars sponsored/funded/supported by the UGC/ICSSR/CSIR or any similar agency.

The fulfillment of above conditions is to be certified by the Registrar/Controller of Examinations of the University.

OR

(B)

The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following: (i) Quacquarelli Symonds (QS) (ii) the Times Higher Education (THE) or (iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

Desirable Qualifications/Experience:

- (a) Qualified UPSC (Mains) / PCS (J) Mains Examination.
- (b) Teaching experience of Coaching Civil / Judicial Services candidates.

NOTE:(A) A relaxation of 5% shall be allowed at the Bachelor's as well as at the Master's level for the candidates belonging to Scheduled Caste/Scheduled Tribe/Other Backward Class (Non-Creamy Layer)/Differently-abled ((a) Blindness and low vision; (b) Deaf and Hard Hearing; (c) Locomotor disability including cerebral palsy, leprosy cured, dwarfism, acid attack victims and muscular dystrophy; (d) Autism, intellectual disability, specific learning disability and mental illness; (e) Multiple disabilities from amongst persons under (a) to (d) including deaf-blindness) for the purpose of eligibility and assessing Good Academic Record for direct recruitment. The eligibility marks of 55% marks (or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5% to the categories mentioned above are permissible, based only on the qualifying marks without including any grace mark procedures.

(B) The self-attested copies of the following documents are mandatory to be enclosed by the candidates with the employment form of all Teaching posts in the University:

1. High School Certificate from a Recognized Board;
2. Mark-sheet and Degree of Graduation;
3. Mark-sheet and Degree of Post-Graduation;
4. Certificate of NET, JRF, SLET/SET, CSIR, etc. as the case may be;
5. M.Phil./Ph.D. Degree wherever applicable;
6. Experience Certificates wherever applicable;

(C) For Madarsa Background applicants, certificate equivalent to High School or Graduation will be considered if the same has been obtained from Madaris/Institution recognized by the University.

In case, the self-attested copies of the aforesaid documents are not enclosed with the employment form, the employment application form will, be summarily rejected.

Candidates should apply for the above posts using the portal: <https://careers.amuonline.ac.in>. Candidates must follow all the instructions as given in the Advertisement and the user-manual available on the career's portal. A non-refundable payment of Rs. 500/- the (prescribed fees) is to be paid only in the online mode at the career's portal.

The printed PDF copy of the application form along with attested copies of the documents are to be submitted in the Office of the Director, Residential Coaching Academy, in person or through post during office hours. Forms submitted in any other office or after the last date will not be accepted. The last date for the receipt of application forms is 3rd July, 2025 up to 5 pm.

Instructions for the Applicants:

1. Online Applications are invited from Indian Nationals (including Overseas Citizens of India (IOCI) Cardholders under Section 7A of the Citizenship Act, 1955) for recruitment to the Teaching Posts.
2. The application form is to be filled only in the Online Mode at the Careers Portal of the University <https://careers.amuonline.ac.in>.
3. Separate Application Forms are to be filled for each post detailed under a different serial number of the advertisement.
4. The Non-refundable Processing Fee for each Application Form is Rs.500/- and is to be paid only in the Online Mode at the Career Portal. However, PwD candidates are exempted from payment of prescribed processing Fee, in case they upload an authentic Disability Certificate on the prescribed proforma with the Application Form.
5. Applicant must follow all the instructions as given in the Advertisement and the User Manual available on the Careers Portal.
6. **After Successful submission of the online Application Form, the applicant must:**
 - a. Take the Printout of the PDF file of the Application Form on A4 Size paper.
 - b. Append his /her signature and paste front facing recent photograph at the designated place on the Application Form.
 - c. Attach attested copies of all relevant documents, with the Application Form.
 - d. Submit the Application Form by post / in person, complete in all respect, super-scribing on the top-left side of the cover, the post applied for, advertisement number and its date, to the Office of the Director, Residential Coaching Academy, Aligarh Muslim University, Aligarh on or before 3rd July, 2025 by 5pm.
7. Applications received late or without necessary supporting documents viz., Degrees / Certificates / Mark Sheets / Experience Certificate etc. or not attested by the Head of the Department / Institution / Gazetted Officer / Self-attested shall be summarily rejected. The University will not be responsible for any late receipt / non-receipt of the Application Form.
8. Incomplete Application Forms or applications on plain paper will not be entertained and shall be summarily rejected.
9. Qualifications, experience, other eligibility conditions, etc. will be reckoned as on the last date of submission of Application Form.
10. The request for including any document(s)/information in the Application Form after the last date of submission shall not be entertained.
11. The University reserves the right to alter/insert and/or make any corrections/additions in the advertisement, or to cancel the advertisement (either in full or a part thereof) without assigning any reason. Amendment/Corrigendum, if any, in the advertisement shall be published only on the Careers Portal.
12. The number and nature of the posts may vary from the advertisement at the time of interview.
13. The prescribed qualifications and experience are minimum and the mere fact that an applicant possesses the same will not entitle him/her for being called for interview. The University reserves the right to restrict the applicants to be called for interview to a reasonable number on the basis of Rules/Criteria or by any other condition that it may deem fit. The University may constitute a Committee to scrutinize the applications and short-listing the applicants. **No separate interview letter will be issued. However, list of eligible candidates for interview will be displayed on the webpage of Residential Coaching Academy. Candidates called for interview will not be paid TA/DA.**
14. In case of any inadvertent mistake in the process of scrutiny/selection which may be detected at any stage even after the issue of interview letter/appointment letter, the University reserves the right to modify/withdraw/cancel the selection process.
15. The University reserves the right to get selected applicants examined by an Internal Medical Board.

16. The relaxation in the percentage of marks will be given as per the rule of the Government of India.
17. Additional Rules for Posts earmarked under PwD Category:
- Only such persons may apply for the posts earmarked for PwD candidates who have degree of relevant disability to a minimum extent of 40% and for which they will have to upload a Disability Certificate on the prescribed Proforma (Appendix-I; available on the Careers portal issued by the Competent Authority.
 - Applicable Categories of Disabilities are as follows:
 - Blindness and low vision (VH);
 - Deaf and hard of hearing (HHJ);
 - Locomotor disability including cerebral palsy, leprosy cured, dwarfism acid attack victims and muscular dystrophy (OH);
 - Autism, intellectual disability, specific learning disability and mental illness;
 - Multiple disabilities from amongst persons under clauses (A) to (D) including deaf-blindness.
 - PWD Certificate nods to be submitted on the Proforma/Format placed at Appendix-1. The said Proforma/Format is available at <https://www.amu.ac.in>.
 - The claim of the disability shall be examined by the Medical Board of the University for assessing the degree/extent of disability of the selected applicant before issuing appointment letter.

Note:

- Applicants facing any difficulty while filling the Application Form are requested to go through the User Manual available on Careers Portal <https://careers.amuonline.ac.in> for guidance. The applicant may also contact Help Desk on all working days during office hours on the following number: +91-571-2700920 (Extension: 1178).
- Applicants are advised to regularly visit the Careers Portal for updates, if any.
- It is suggested that applicants should complete the application proactively rather than wait until the last date.
- The eligible candidates should report to the Office of the RCA, at least 30 minutes before the commencement of interview with the requisite original documents.**

(Prof. Mohd. Hasan)
Director

Dated: 13/6/23
Director
Residential Coaching Academy
A.M.U., Aligarh

D.No. 1420/RCA

Distribution:

- In-charge, Computer Cell, Registrar Office with the request to upload the Advertisement on Careers Portal of the University;
- Joint Registrar, Computer Cell, Registrar's Office
- All Deans of Faculties, AMU
- All Chairmans, Department of Studies, AMU
- Dean Students' Welfare, AMU
- Coordinator & Directors, AMU Centers (Off-Campus)
- Principal, Women's College
- Provosts, Halls of Residence
- Librarian, M.A. Library
- P.R.O. for wide publicity in local News Papers
- Joint Registrar (Executive)/(Admin-T)/(Selection Committees-T)
- Senior P.A. to V.C./Registrar/F.O.
- Notice Board, RCA
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