



## Northern Region

### Walk in Interview : Catering Agent on Fixed Term Contract Basis at Delhi

Applications are invited from Indian Nationals for Engagement to the post of **CATERING AGENTS** at Delhi, Northern Region on a fixed term engagement, for a period of five years and to maintain a wait list for future requirement.

No. Of Vacancies				
SC	ST	OBC	GEN	Total
2	1	3	8	14

#### ELIGIBILITY CRITERIA AS ON 01.01.2019

#### **1. EDUCATIONAL QUALIFICATION:**

- 03 years Degree or Diploma in Hotel Management from recognized institutes. Knowledge of working on Excel/Word/MS Outlook etc. is desirable.

#### **2. AGE LIMIT AS ON 01.01.2019 :**

- For General Candidates : Between 18 to 30 years
- For SC/ST Candidates : Between 18 to 35 years
- For OBC Candidates : Between 18 to 33 years.

#### **3. EMOULUMENTS:**

Rs. 25,200/- per month (CTC- Inclusive of Employer's Contribution towards PF after one year of service)

#### **4. ANNUAL INCREMENT:**

Rs. 250/- per month in the Basic Pay after completion of 12 months of service (DA, HRA, Other Allowances & Employer's Contribution towards PF will increase automatically)

**5. TERM OF ENGAGEMENT:-**

Catering Agents will be engaged on fixed term contract for a period of five years.

**6. PLACE, TIME AND VENUE :**

Eligible Candidates will be required to appear for Walk in Interview at the following Place, Time and Venue:-

Venue	Date	Time
Community Center, Air India Housing Colony , Vasant Vihar., New Delhi- 110057	09.01.2019	1000 to 1200 hrs.

**7. HOW TO APPLY**

Applicants meeting the eligibility criteria as mentioned above are required to download and fill up the application form available with this advertisement. Candidates are required to appear for **WALK-IN-INTERVIEW on 09<sup>th</sup> January, 2019 between 1000 hrs. to 1200 hrs.** at the venue mentioned above with all original Certificates/Testimonials as mentioned below:

- A. Proof of Date of Birth (10<sup>th</sup> Class pass certificate)
- B. Educational Qualification
- C. Caste Certificate (Only for SC/ST/OBC candidates)
- D. Experience Certificate
- E. Two recent Passport size photograph

Candidates would also be required to furnish self-attested copies of all certificates/ testimonials as mentioned above along with the Application Form. Please note that No Original Certificate is to be submitted with the Application Form. Candidates *are required to bring all **Original Certificates and photo copy for verification along with them.***

Candidates are also advised to bring an **A/c Payee Demand Draft for an amount of Rs. 1000/-** in favour of **“AIR INDIA LTD.”**, payable at Delhi, as non-refundable application Fee (Not applicable for SC/ST candidates). It may be noted that in case a candidate fails to meet the physical/medical or any other parameter and is declared Unfit on this account, the demand draft will not be returned. Please mention your Full Name and contact number on the reverse of the Demand Draft.

**8. GENERAL CONDITIONS:**

- i) The short listed candidates will be considered for engagement on a fixed term Contract basis, subject to their Medical fitness, cost of which have to be borne by the candidate, prescribed for the position.
- ii) The applicant / candidate must ensure that they fulfill all the eligibility criteria, as on **01<sup>st</sup> January, 2019** and that the particulars furnished by them in the Application Form are correct in all respect. At any stage of the Selection Process or thereafter, if the particulars provided by the candidates in the application or testimonials supplied are found incorrect / false, or not meeting with the eligibility requirements prescribed for the post, his/her candidature is liable to be rejected and, if appointed, services terminated, without giving any notice or reasons therefore.
- iii) Candidates belonging to OBC category, the category certificate should be in the prescribed format including the “Non-Creamy layer clause” **Issued by the Competent Authority for employment under Government of India** and should be as per the **Central list of OBC’s published by the Govt. of India**. Please also note that the validity of “Non-Creamy Layer” Certificate should not be older than 06 (six) months from the date of eligibility criteria i.e. 01.01.2019.
- iv) Candidates belonging to Scheduled Caste/ Scheduled Tribe categories will be entitled for reimbursement of second class return rail/bus fare from the nearest railway station i.e. from the address given in the application to the Selection Centre on production of railway receipt/ticket, as per rules.

- v) Those Candidates who fulfil the advertised eligibility criteria will be required to appear for Walk-in-Selection either on the same/subsequent days.
- vi) For further schedule of recruitment process which includes Pre-Engagement Medical Examination, Pre-Engagement Formalities and issuance of Engagement Letter etc. only selected candidates will be informed by e-mail and/or telephonically. Selected candidates may be required to join the Company at a short notice.
- vii) Gratuity: Will be eligible for Gratuity as per Gratuity Act 1972.
- viii) In addition, Statutory Leave like Maternity Leave etc. will be granted as admissible to other regular/contractual employees, as per rules.
- ix) During the course or after completion of fixed term engagement, the candidate will not claim for permanent absorption in the Company.
- x) Canvassing in any form will disqualify the candidature of the applicant.

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**Application Form**  
**Engagement for the post of Catering Agent**  
(on Contractual Basis)

1. Name (In Capital Letters): \_\_\_\_\_

2. Father`s Name: \_\_\_\_\_

3. Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Pin Code \_\_\_\_\_

**Paste recent  
passport size  
Photograph  
(Do not staple)**

4. Contact Details:

i) Mobile No.: \_\_\_\_\_ ii) Mobile No.: \_\_\_\_\_

iii) Telephone No.: \_\_\_\_\_

iv) E-mail ID : i) \_\_\_\_\_

ii) \_\_\_\_\_

5. Date of Birth: \_\_\_\_\_

6. Age as on 01.01.2019: \_\_\_\_\_(Years)\_\_\_\_\_ (Months)\_\_\_\_\_ (Days)

7. Nationality: \_\_\_\_\_

8. Are you Indian Passport Holder: Yes  No

9. Religion: \_\_\_\_\_

10. Category you belong to  GEN  SC  ST  OBC  
Please tick

11. Educational Qualifications: (10<sup>th</sup> onwards)

Exam Passed	University/Board/Institute	Duration of Course	Year of Passing	Subject/s	%age of Marks

12. Experience (If any) :-

	Name of the Institute/Office/Firm /Company	From	To	Total Period
1				
2				
3				

13. Please specify the specialization in Post Graduation, if any: \_\_\_\_\_

14. Have you done any Computer Course (Please tick): YES  NO

	Name of the Course	From	To	Total Period
1				
2				
3				

15. Bank Draft No. & Date: \_\_\_\_\_

16. Name of the Bank & Branch: \_\_\_\_\_

17. Any other Information: \_\_\_\_\_

\_\_\_\_\_

I hereby declare that the above information is correct to the best of my knowledge and belief. I also undertake that if I have suppressed any factual information, my candidature may be rejected.

Date:

(SIGNATURE OF CANDIDATE)