



# CHENNAI METRO RAIL LIMITED

A Joint Venture of Govt. of India & Govt. of Tamil Nadu)  
Admin Building, CMRL Depot, Poonamallee High Road,  
Koyambedu, Chennai - 600 107. Phone -044 2379 2000

## **EMPLOYMENT NOTIFICATION No: CMRL/HR/CON/10/2022 dated 31-08-2022**

Chennai Metro Rail Limited (CMRL), a Joint Venture of Government of India and Government of Tamil Nadu, is a special purpose vehicle (SPV) entrusted with the responsibility of implementing the Metro Rail Project in the city of Chennai.

CMRL invites applications from qualified and experienced personnel for the appointment of following positions on contract basis: -

Post Code	Name of the Post	No. of Post	Consolidated Pay (Per Month)	Min. Exp. (Yrs.)	Max. Age (Yrs.)
01	GM (P&BD)	01	Rs. 2,25,000/-	20	Min - 45 Max- 55
02	JGM (Design)	02	Rs.1,25,000/-	15	43
	DGM (Design)		Rs.90,000/-	13	40

### **Note: -**

- (i) Age, qualification & experience stipulated for above posts should be as on **31-08-2022** Age will be relaxed for deserving and experienced candidates.
- (ii) Selected candidates may be considered for IDA Pay Scale on contract basis subject to satisfactory completion of 2 years contract period, depending upon the requirement of CMRL and performance of the candidate. Applicants, who are applying through proper channel from Govt./ PSU's with minimum 2 years in regular pay scale may be considered for IDA Pay on contract basis directly on selection, as per the existing terms and conditions of CMRL policy.
- (iii) Higher remuneration / Higher post shall be considered based on the past experience, performance in the interview, higher qualification, exceptional credentials and expertise in the relevant field.
- (iv) Apart from the consolidated pay, benefits like Medical & Personal Accident Insurance, Life Insurance, Mobile Phone reimbursement, Sim Card for official use and other allowances as admissible as per the extant rules of CMRL HR policy shall be paid.

### **1. Required Qualification and Experience: -**

#### **Post Code No. 01 - General Manager (Planning & Business Development) - (01 Post): -**

Must be a graduate from a recognized University / Institute with an MBA degree with specialization in Marketing / Finance. The candidate should have minimum 20 years of post-qualification experience in Business Development / Property Development in Urban Transport sector. An experience in Metro Rail projects/undertaking similar kind of large scale infrastructure development projects and managing a large portfolio of developed properties will be a desirable attribute. The responsibility of the candidate will be to manage the extensive Property Development

program of CMRL, so as to maximize the non-fare revenue innovatively from property development. He will also be responsible for planning Mass Transit Infrastructure till the stage of approval cum funding.

### **Job responsibilities**

- He / She shall be responsible for overall planning and property development (Non fare box revenue) related activities for CMRL.
- Monitoring and management of all Business Development (BD) related activities such as licensing of kiosk/retail spaces, Advertisements, small and large scale developments, Telcom related business, etc.
- Monitoring and management of Non-Fare box revenue streams including enhancement of non-fare revenue.
- Monitoring and management of all Property Development (PD) related activities such as small and large scale developments including land parcel development.
- Undertake assessment of Multi modal integration plans with associated infrastructural facilities, etc.,
- Monitor transport and other relevant sectoral policies, government orders, notifications and private sector developments to coordinate work and Liaise with other departments within CMRL and with CUMTA, MTC and other public agencies and government bodies at the city level.
- Preparation of feasibility/Detailed Project Reports for implementation of Mass Transit Systems, including project approvals and funding tie ups.
- Explore innovative opportunities and provide insights on areas for future projects, opportunities and challenges for connectivity.
- Collaborate with other departments, NGOs, Research Institutes and Government bodies at the city level.
- Prepare technical reports, policy notes, presentations, and other documentation materials.

### **Post Code No. 02 - Joint General Manager / Deputy General Manager (Design) - (02 Posts):-**

Must be a B.E / B.Tech (Civil) graduate from a recognized University / Institute, approved by AICTE / UGC. Possession of M.E / M.Tech degree (Civil / Structural Engineering) is preferable.

The candidate should have minimum post-qualification experience of 13 years for DGM and 15 years for JGM in planning and design of Viaducts, Bridges and Multi-storied Buildings. Out of 13 / 15 years of experience, minimum 08 years experience in Metro Railway projects with Design of Viaduct, Elevated Stations, Tunnels & Under Ground Stations is essential. Hands on knowledge of various computer applications, relating to the job and well versed with various design software's would be preferred.

The candidates should be familiar with the Standard Indian & Euro Codes and Practices followed in India for Buildings, Bridges, Tunnels and UG stations.

### **2) Selection process:**

The selection methodology comprises two-stage process, interview followed by medical examination. The selection process will judge the candidate on different facets like knowledge, skills, comprehension, attitude, aptitude and physical fitness.

### **Medical Examination:**

Expenses for the first time medical examination of the candidate will be borne by CMRL. However, in case a candidate seeks extension for joining, then the second time medical examination expenditure will be borne by the candidate. To & fro travel expenses for the medical test shall be borne by the candidate. The candidate who fails in the prescribed medical test will not be given any alternative employment and decision of CMRL is final on this issue.

### **3) Character & Antecedents:**

The success in the above stated selection process does not confer any right to appointment unless CMRL is satisfied after such an inquiry, as may be considered necessary, that the candidate's character and antecedents is suitable in all respects for appointment to the service.

### **4) Concessions & Relaxations:**

- a. The age limit prescribed shall be increased by five years in respect of candidates belonging to Scheduled Castes or Scheduled Caste (Arunthathiyars) or Scheduled Tribes and two years in respect of candidates belonging to Most Backward Classes/ Denotified Communities, Backward Classes (other than Muslim) or Backward Classes (Muslim).
- b. A Differently Abled Person shall be eligible for an age concession up to ten years over and above the age limits prescribed for the notified post by direct recruitment only, provided the applicant is otherwise fully suitable and the disability is not such as would render him incapable of efficiently discharging the duties w.r.t post for which the candidate is selected.
- c. The upper age for Ex-Servicemen will be prescribed age limit plus the length of service in armed forces plus 03 years.

### **5) Payment of application fee (including postage charges) (Non-refundable):**

- a. Unreserved & candidates falling under other category are required to pay a Non-refundable fee of Rs.300/- and SC/ST are required to pay a non-refundable fee of Rs.50/- (for processing & postage charge) either in the form of Demand Draft drawn in favour of M/s Chennai Metro Rail Limited, payable at Chennai or may transfer the fees through electronic mode to the below mentioned account and submit the NEFT receipt/acknowledgement details in a printed copy along with the application form.

**BENEFICIARY NAME: M/S CHENNAI METRO RAIL LIMITED**

**SBI Account: 00000030990166827**

**IFSC: SBIN0009675**

**BRANCH: KOYAMBEDU, CHENNAI**

- b. Candidates should clearly mention their name, post code and mobile number at the back of the Demand Draft. **No application fee for Differently Abled persons. Only disability certificate to be attached along with the application.**
- c. Fee once paid will not be refunded under any circumstances. Candidates are therefore requested to verify their eligibility and time limit before paying the application fee.
- d. Application form forwarded without prescribed online format of CMRL and Demand Draft will be summarily rejected.

## **6) General Conditions:**

- a. Only Indian Nationals need apply.
- b. Age, Qualification & experience stipulated above should be as on **31-08-2022**. The candidates are advised to ensure before applying that they fulfill the eligibility criteria and other requirements mentioned and that the particulars furnished by them are correct in all aspects. In case, if it is detected at any stage of recruitment process that the candidate does not fulfill the eligibility criteria and / or does not comply with other requirements of this advertisement and / or the candidate has furnished any incorrect or false information or has suppressed any material fact, the candidature is liable to be rejected. If any of the above shortcomings is / are detected even after appointment, the services will be terminated without any notice.
- c. The contract period is initially for a period of 2 years and the same will be extended for further period subject to requirement and performance of the candidates as per the existing terms and conditions on mutual consent.
- d. In order to regulate the number of candidates to be called for interview, if so required, the management reserves the right to raise the minimum eligibility standards/criteria.
- e. Merely meeting the above qualifications and experience shall not entitle a candidate to be selected for interview. Only short-listed candidates will be notified for interview. CMRL reserves the right to shortlist the candidates. Acceptance or rejection of application of the candidates will be at the sole discretion of Management.
- f. Depending on the requirements, the CMRL reserves the right to cancel / curtail / increase the number of vacancies without any further notice and without assigning any reason thereof.
- g. Depending upon the response, the management reserves the right to increase or decrease the eligibility standards / criteria for the said post.
- h. No TA/DA will be paid by CMRL to the candidates for attending the interview.
- i. CMRL reserves the right to withdraw the advertised posts at any time without assigning any reason and also reserves the right to fill either in the same position or at a lower position or not to fill the posts and CMRL decision in this regard shall be final.
- j. Persons already working in Government / PSU organization should apply through proper channel and produce NOC at the time of interview.
- k. Incomplete application or without relevant supporting enclosures (self-attested copies of degree/mark sheet/experience certificate of the latest position should indicate a detail/nature / function / job presently being handled) will be out rightly rejected.
- l. Candidates attempting to influence or interfere with the selection process will be rejected summarily and be declared disqualified for future CMRL recruitments.

## **7. How to Apply through Online:**

- a. Before applying, candidates are advised to read the advertisement carefully and ensure that they fulfil all the eligibility criteria. Their eligibility will be provisional and will be verified only in case they are shortlisted for selection. Eligible and interested candidates are required to apply online on CMRL Website under careers section vide URL <https://careers.chennaietrorail.org/>

b. **Step by step procedure to apply online application**

**Step 1** - Candidate must register in the CMRL Career portal by using a valid email id. The registered email id only will be used for any further correspondences from CMRL.

**Step 2** - A registration link will be sent to the registered email id. Candidates are required to verify the email id by clicking the verify button. Upon verifying, the user will be redirected to the CMRL career page.

**Step 3** – Candidates are required to fill all details in each section and make sure to upload the following documents as per the specification, wherever applicable, in order to authenticate the details mentioned in the application form.

<b>Sl. No</b>	<b><u>List of documents to be uploaded</u></b>	<b>Format &amp; Size</b>
1	Latest passport size photograph ( <b>Less than 2 MB</b> )	JPEG/PNG (Max 2MB)
2	Age Proof - Birth Certificate / 10 <sup>th</sup> Std. Certificate	PDF (Max 2MP)
3	Community Certificate	
4	Educational Qualifications (from 10 <sup>th</sup> Std. to last qualified degree)	
5	Experience Certificates (All companies served)	
6	NOC/Through Proper Channel letter (Applicable for Govt/PSU)	
7	Application fee – Original Demand Draft / NEFT Payment details	
8	Copy of the detailed Resume / CV	
9	Proof for Ex-Servicemen details (if applicable)	
10	Proof of Disability Certificate (if applicable)	
11	Any Other relevant certificates (if any)	
12	Duly attested copies of last 5 years ACRs (Applicable for Govt./PSU)	
13	Vigilance clearance & Integrity certificate (Applicable for Govt./PSU)	

- c. After submitting the online application form, candidates are also required to save & print the Application form generated by the system and submit the printed HARD copy of the Application form, along with prescribed application fee (DD/NEFT) supported by Resume/CV along with self-attested copies of educational qualification certificate, experience certificate, birth certificate, community certificate and affix latest passport size photo through proper channel to the following address to CMRL by post/courier on or before **24.09.2022**.

**THE ADDITIONAL GENERAL MANAGER (HR)  
CHENNAI METRO RAIL LIMITED  
CMRL DEPOT, ADMIN BUILDING,  
POONAMALLEE HIGH ROAD,  
KOYAMBEDU, CHENNAI - 600 107.**

- d. Application envelope containing the application form should be superscribed with “Employment Notification No.” and “Post applied for”.
- e. Candidates are requested to apply online in advance before the actual closing date and send the Hard copy of the application form with requisite documents to CMRL on or before **24.09.2022**. CMRL in this regard will not be responsible for any delay/loss in postal transit of any application or DD/NEFT payment details or any other documentary proof.

- f. In case of any assistance with respect to submission of online applications, candidates are requested to contact CMRL through telephone (044-2379 2000 ; Extn -22370) during working days between 10:00 a.m to 6.00 p.m.
- g. Email queries may be addressed to “[hr@cmrl.in](mailto:hr@cmrl.in)”

Additional General Manager (HR)